



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

## NOTICE TO PROCEED

**PELAGO APPLIANCES TRADING**  
Quezon, City

Sir/Madam,

The attached Purchase Order No. 2024-07-0359 are already approved so **NOTICE** is given to **PELAGO APPLIANCES TRADING** for the purchase drone and dslr camera requested by **C. Alcantara - CATANUAN** with PR No. 2024-06-1283 & 2024-06-1284. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : August 8, 2024

Name of the Representative of the of the Bidder: **PELAGO APPLIANCES TRADING**

Authorized Signature: 